

If traveling by car, the number of vehicles traveling to the event: _____

Also, fill out the information below including the name of each person attending the event and the vehicle that they will be riding in.

Individuals Making the Trip and Vehicle Information

Vehicle Plate #: _____

Vehicle Plate #: _____

Vehicle Plate #: _____

1. _____
2. _____
3. _____
4. _____
5. _____

1. _____
2. _____
3. _____
4. _____
5. _____

1. _____
2. _____
3. _____
4. _____
5. _____

Emergency Phone Number at Destination: _____

Club Representative's Signature: _____ Date: _____

REMINDERS:

RECEIPTS- Get them and keep them for all of your costs

WEATHER- Be sure to check the weather prior to your trip just in case

VAN LISTS- Provide a list of who is in each van during your trip.

TAX ID- Have a Georgia State Tax ID form for hotel stays and items purchased in the State

Approval _____

Date _____